

**INTERNAL QUALITY ASSURANCE CELL
(IQAC)
IN HIGHER EDUCATIONAL INSTITUTION
(HEIs)
(2011-12)**

SUBHADRA MAHATAB MAHAVIDYALAYA
AT/PO-ASURESWAR, DIST-CUTTACK- 754209 (ODISHA)
e-mail-subhadramahatabmahavidya@yahoo.com
web-www.smmahavidyalaya.org

**ESTABLISHMENT AND MONITORING OF THE
INTERNAL QUALITY ASSURANCE CELL (IQAC'S) IN
HIGHER EDUCATIONAL INSTITUTIONS**

Name of the Institution- **SUBHADRA MAHATAB MAHAVIDYALAYA,
AT/PO- ASURESWAR, DIST-CUTTACK.
(ODISHA).**

YEAR OF REPORT- **2011-12.**

SECTION-A-

**Plan of action chalked out by the IQAC in the beginning of the year
towards Quality Enhancement.**

The meeting of the IQAC was held with the Principal in the chair on 17.02.2010 at 12.15 PM. The meeting held discussions as the recently allotted amount by the UGC as different heads as proposed by the college during 11th Plan Period (2007-2012). The UGC sanctioned order No.OU3-118/07-08 (ERO/XI Plan) Dtd-26-Nov-2009 has as mentioned the norms and conditions for the utilization of the amount. The meeting deliberated on different points and unanimously decided the following:-

- (a) Development Grant- It was decided to utilize the allotted amount Rs.1,80,000/- towards accommodations for teachers / students as rental basis (i.e 1 lakh), Conveyance allowance to students (i.e Rs.60,000/-) by the way of purchasing a Vehicle for the purpose and Rs.20,000/- to be utilized on developing literary programmes in an adopted village of our college.
- (b) The allotment Rs.1,20,000/- is to be disbursed to poor and needy students as stipend only.
- (c) On the allotment of Rs.40,000/- to purchase Books & Journals and Equipments.
- (d) On the 100% allotment relating to our proposal for a "Daycare Centre in our college for kids of our employees, the total amount 2 Lakhs is to be utilized on purchase of different kits for children like Aquarium, Project display, innovating models etc.
- (e) As the sanctioned amount of Rs.2,37,000/- for UGC –NRC (Network Resource Centre), the accessories like PC, Printers, UPS, Software, Fax Modem are to be procured which Rs.2,25,000/- and Rs.12,000/- would be spent for Internet Connectivity in the NRC Unit of our college.

SECTION-B-

Details in respect of the following:

1. Activities reflecting the goals and objectives of the institution-

The goals of the institution are-

- a. To provide quality education in Rural areas.
- b. To inculcate civic responsibilities among the students.
- c. To develop a sense of Patriotism and Sportsmanship.

- d. To create attitude of Self-employment.
- e. To import value based quality education.
- f. To create awareness about fast paced scientific and technological development in the socio-economic sphere and ably face competitive challenges of life.
- g. To enhance the productivity of human resource.
- h. To expedite the process of dissemination of knowledge in the larger interest of society.

B. The objective of the institution are-

- a. To provide Higher Education to Socio-politically, economically and educationally backward classes and minor communities.
 - b. To enhance the capability of the learners with special emphasis on value based education.
 - c. To provide students an encouraging atmosphere where they can nurture their intellectual commitments.
 - d. To make sustainable self-evaluation apparatus for improving the quality of programmes.
 - e. To inculcate the spirit of 'We' sentiment in the minds of students.
 - f. To look for new funding sources to translate the above objectives in to reality.
 - g. To take care of local area development objectives.
 - e. Provision of free access to higher education for potential aspirants. The aforesaid goals and objectives of the institution are reflected in the College Calendar.
2. New academic programmes initiated (UG and PG)-
Opening of Honours in the Deptt. Of Psychology & Odia in 2012-13.
 3. Innovations in curricular design and transaction- As per University Guidelines.
 4. Inter-disciplinary programmes started- Different Seminar activities conducted.
 5. Examination reforms implemented- Monthly Examinations, Unit tests and question bank implemented as per the University Guidelines.
 6. Candidates qualified: NET / SLET / GATE etc.- Not applicable
 7. Initiative towards faculty development programme-Reference Books purchased under UGC Grant for different departments, Laboratory equipments purchased and Internet facilities provided.
 8. Total number of Seminars / Workshops conducted- Two National Seminars conducted.

9. Research projects (a) Ongoing (b) Completed- 04 Minor Research Projects completed and 01 Minor Research Project under progress.
10. Patents generated, if any- Not applicable.
11. New collaborative research programmes- NIL
12. Research grants received from various agencies- University Grants Commission (M.R.P)
13. Details of research scholars- Not applicable
14. Citation index of faculty members and impact factor- NIL
15. Honors / Awards to the faculty : National and International- NIL
16. Internal resources generated- Students Fund.
17. Details of Departments getting assistance / recognition under SAP, COSIST (ASSIST) / DST, FIST, and other programmes- NIL
18. Community services- NSS, YRC, ROVER & RANGERS and SCOUT AND GUIDES.
19. Teachers and Officers newly recruited- 06-Teaching and 02- Non-Teaching.
20. Teaching – Non-teaching Staff ratio- 2:1
21. Improvements in the Library services- Books purchased and Separate building under construction, Reading Room, Racks, Computer facility provided with Automation.
22. New Books / Journals subscribed and their value- 387 nos amounting Rs.2,09,794/-
23. Courses in which student assessment of teachers is introduced and the action taken on student feedback- Not initiated.
24. Feedback from stakeholders- NIL
25. Unit cost of Education- 950/-
26. Computerization of administration and the process of admissions and examination results, issue of certificates- Online admission, examination results published and Computerized Mark sheet & Certificate issued to the students.
27. Increase in the infrastructural facilities- Women's Hostel, Conference Hall and Class Room building.
28. Technology up-gradation- Introduction of Smart Board, PPT, Overhead Projector Lectern theatre.
29. Computer and internet access and training to teachers, non-teaching staff and students- Done

30. Financial aid to students- Scholarship from different organizations, exemption of Tuition fees under SSG & Post Metric Scholarships.
31. Activities and support from the Alumni Association- Direct participation in organization of different activities of this institution.
32. Activities and support from the Parent-Teacher Association- Interaction of Parent-Teacher is done half yearly and postal communication of monthly examination and attendance.
33. Health Services-Provided.
34. Performance in sports activities- Satisfactory
35. Incentives to outstanding sports persons- Prize and Certificates.
36. Student achievements and awards- Achieved different awards in inter college activities.
37. Activities of the Guidance and Counseling unit- Guidance for post academic career through different training institutes of the state. Career and Counseling Cell is functioning to provide the update idea to about post academic activities at under graduate level.
38. Placement services provided to students- Maintain discipline, sincerity, time bound, good achievement and organizing Seminars in departments.
39. Development programmes for non-teaching staff- Training programme in Computer and Accounts training.
40. Good practices of the institution-
41. Linkages developed with National / International, academic / research bodies- Contact with SCERT, NCERT, UGC, ICSSR and ICSR for academic and research development.
42. Action Taken Report on the AQAR of the previous year- Action Taken.
43. Any other relevant information the institution wishes to add- NIL

SECTION-C-

Outcomes achieved by the end of the year:

As per the plans taken by the IQAC in the year 2011-12 the teaching learning programme is strictly followed. Remedial Coaching, entry in to services and counseling to students are provided & students became benefited. Some minor reforms were made in the academic activities as well as in the administration produced good result at the end of the year.

SECTION-D-

Plans of the HEI for the next year-

For the next year, the IQAC decided to conduct Parent-Teacher meeting quarterly and aware the parents about percentage of attendance and marks secured in the unit test by their children. The IQAC also decided to seek the valuable suggestions from the Alumni Association regarding the maintenance of discipline in the campus to maintain healthy academic atmosphere.

Mohammed Sakil

(MOHAMMED SAKIL)
Name & Signature of the
Director / Coordinator, IQAC.

Tarun Kumar Sahu
04.07.2014
PRINCIPAL

(TARUN KUMAR SAHU)
Name & Signature of the
Chairperson, IQAC.